

Bareboat charter client checklist

Lights & Electrical:

- Familiarize yourself with the main breaker panel and switches for each system.
 - Test **all** lights to be sure no bulbs are missing or burned out.
 - Test navigation and mast lights.
 - Check to make sure you have your shore power cord aboard.
 - Be certain that you are familiar with battery charging procedures.
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Navigation Station & Electronics:

- Charts. *
 - Cruising Guide to the Koh Chang Islands.
 - Chart Plotter, GPS, Autohelm
 - VHF Radio - Call the charter office on channel 12 for your radio check. **
 - Wind Indicator.
 - Speed, Log.
 - Depth Sounder.
 - Divider & Parallel Rule.
 - Cell Phone - Call the charter office to be sure it is operational.
 - Turn on the stereo radio. Check to make sure speakers are working.
 - List of emergency contact numbers for all aboard. Keep the list beside your VHF.
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Cabins & Heads:

- Test fans in each cabin.
 - Check to be sure the air conditioning controls are working in each cabin.
 - Test all marine heads. Be certain all aboard know the proper operation. *
 - Turn on each tap & shower to be sure drains and sump are clear and functioning.
 - If aboard a monohull without air conditioning, be sure you have a wind scoop.
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Galley Equipment:

- Make sure your refrigeration unit is working properly.
- Locate the main breaker switches for the Fridge/Freezer as well as the drains.
- Check to make sure your cooler is aboard and that you have ice.
- Locate the propane locker and make sure you have sufficient gas for cooking.
- Locate gas shut off valve and make sure you know how to turn the gas on and off.
- Test stove and oven to make sure all burners are operational.
- Check to be sure your manual fresh & salt water pump is working.
- Turn taps on and off to check pressure and to check for any possible leaks.
- Be sure your briefer shows you the water tank switching procedure.

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Notes & Tips:

- The staff will already have your refrigeration working for you in anticipation of your arrival. Put your hand inside to make sure it is cooling properly before loading your provisions.
- Your briefer will show you the breaker switches for refrigeration during your briefing. Be sure the person responsible for the galley knows where they are and how to use them.
- Keep your cold drinks in the cooler rather than the refrigerator, as this will drastically reduce the number of times you will have to open the refrigerator. It will help keep your food colder much longer and will help prevent spoilage.
- No matter which yacht you will be aboard, ice is a great assist to your refrigeration. Yacht refrigeration units are not nearly as efficient as those at home. Its just a matter of fact.
- Pick up your aluminum propane tank and slosh it back and forth. If you hear the sloshing noise, it is full. These tanks are light ... so weight is not the issue. It's all about the sound they make.

Safety Equipment:

- Life jackets for all aboard? *
- Is your First Aid kit aboard and is it fully stocked?
- Flare Kit - check expiration date on flares.
- Binoculars, signal horn, bucket with lanyard, flashlight & batteries.
- Location and operation of fire extinguishers. Check charge levels.
- Basic tool kit.

Below Decks:

- Familiarize yourself with how to check the oil, transmission fluid & coolant levels.
 - Do you have spare oil and transmission fluid aboard?
 - Do you know where all manual shut offs are located?
 - Visual inspection of belts. Are they tight and free of cracks and fraying?
 - Turn on the engine blower to ensure it works properly.
 - Start engine and check to make sure water is being expelled without blockages.
 - Check fenders, then test forward and reverse (**very gently**) while at the dock.
 - Turn engine off to be sure it stops without run on or knocking.
 - Locate the bilge pumps and be sure they are clear of any debris.
 - Find location and learn the operation of all sea cocks. Any spare bungs aboard?
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Deck Equipment, Sails and Rigging:

- Raise main and unfurl jib to be sure there are no tears in the sails.
- Check halyard and all lines to be sure they are in good shape and are not tangled.
- Boat Hook.
- Emergency Tiller.
- Check condition of main anchor and ground tackle.
- Test Anchor Windlass Up and Down and Locate Windlass Reset Button.
- Ask your briefer how to manually operate the windlass in the event of a power failure.
- Locate storm anchor. Check rode & ground tackle.
- 2 Winch Handles.
- Cockpit Cushions. How many? Make a note.
- Fenders? How many? Make a note.
- Test fresh water deck shower and locate shut off valve.
- Do you have the fuel & water tank keys and your main entry key.
- Dock, spring lines & reefing lines?
- Snorkel gear for all aboard?
- Provisions?
- Water toys, SCUBA equipment, fishing gear?

Dinghy & Outboard:

- Make sure your gas tank is full.
- Start your outboard motor to be sure it starts easily and that it expels water.
- Ensure dinghy is properly inflated and that you have a working air pump aboard.
- Does the kill switch work and is there a wrist attachment.
- Do you have a bailer properly secured inside the dinghy?
- Are the dinghy oars aboard.
- Do you have a dinghy anchor? Make sure line is not tangled.
- Be sure the painter isn't frayed and won't break under strain.
- Towing line?
- Cable with lock to use at various anchorages?
- Dinghy Drain Plug.
- All around white light for running at night